

# Freedom Area School District Safety Committee-Bylaws

## Article I-Name

The official name of this committee shall be the Freedom Area School District Safety Committee and may be referred to as the "FASD Safety Committee".

## Article II-Purpose

The purpose of the FASD Safety Committee shall be:

- A. To promote safety awareness for all students, staff and visitors of the District.
- B. To control the frequency and severity of employee injuries.
- C. To establish procedures for conducting and documenting findings of periodic inspections to locate and identify safety and health hazards.
- D. To make recommendations and to follow up on correction of any noted hazards.

## Article III-Membership

A minimum of 4 members is required, including two (2) District administrators and two (2) employee representatives. If the number of members exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. District administrators shall not constitute a majority of the safety committee.

Appropriate selection of committee members should include representatives from the following areas:

### Administration

Business Manager  
 Supervisor of Building and Grounds  
 Principal  
 Director of Human Resources  
 Director of Food Service

### Employee

School Nurse  
 Teacher  
 Custodian/Maintenance  
 Food Service Employee  
 Secretary

## Article IV-Meetings

- Each meeting must consist of a quorum, at least 51% of your official committee members must be present
- Meetings must be held monthly, 12 meetings a year
- Decisions are made by majority vote
- Committee must participate in accident investigation
- Committee must perform hazard inspections of workplace